## Pressbooks training

## **Learning Outcomes**

- Learn how to get a started with a Pressbooks project
  - o Fundamental and introductory Pressbooks training
  - Further training will be offered throughout the semesters, or can be just in time individual
- Will learn how to get a book started.
  - o How to add links, and images
  - o How to organize or reorganize your book
  - o Intro to some of the tools you can incorporate like H5P
- Learn how to access further resources from the library for scholarly communications
  - o Contact Caroline or Karen for further training

Who is in the room? Please let me know your department and what you are hoping to do with Pressbooks today and in the future

## How to find out information about Pressbooks and other library supports?

- Look for **Faculty link** on the library home page
- OPUS box Open Publishing Suite

#### What is Pressbooks?

- o Software that helps you make web ready open textbooks in a variety of formats
- o BCcampus installation (KPU installation coming)
- o Faculty at all BC post secondary have accounts

#### Setting up your account

- Do **NOT** use IE. Use Chrome and when off site you can also use Firefox
- Those of you who already have an account can login
- Set up or access your Pressbooks account at http://Pressbooks.bccampus.ca.
- Those who do not have an account should first open their KPU email as you will need to verify your account there
- If you have set up an account and it's been inactive for 12 months, you will need to set it up again
- You can recover a forgotten password here too

#### **Initial Menu**

Catalogue button – helps you see quickly which books you have assigned to your account

Dashboard – gives an overview of the book

Organize – gives you all your tools for organizing content

Book Info – the metadata

Appearance – how your book will look. Activate the Open Textbook theme

Export – different file formats

Plugins – where you can activate tools like H5P, Hypothesis, etc.

Media – where all your images or videos are stored

User – see and edit who can access your book

Tools – import settings

Textbooks for PB – import content from another book; or download textbooks from another

Settings – options for privacy, exporting and tools like LaTeX

Import – can import content from Word or html into Pressbooks

### **Creating a New Book**

## From top menu

#### Everything can be changed except your webbook address

- Webbook address cannot change!
- Title can change
- Privacy set to No for now; can change

#### **BOOK INFO first**

- Set up any other editors, titles, cover image

#### **APPEARANCE**

- Activate the BCcampus open textbook theme

#### **USER**

- add your users – if they have an account you can invite them to edit your book

#### **SETTINGS**

- Privacy settings – keep it private for now, you can always change later

## **Adding Content**

- You can do it several ways: import from Word, import from another textbook, copy and paste,

- Today we are only going to cover copy/paste or writing new content so you can get a feel of what it's like.
- If you'd like some help importing content, we can discuss it after the class
- A textbook shell is automatically applied to your new book with
  - o Front matter intro
  - o One chapter
  - Back matter appendix
- Exercise: Let's add an introduction to our book

I work at KPU.

- Importing from Word while it works, Pressbooks can't handle all the markup language used in Word
- Copy and Paste from Word called the Tried and True

#### **Organizing or Changing Content**

- Best to think about how your book will be organized and create a shell
- You can add chapters, move chapters
- Things to think about:
  - headings and subheadings,
  - o navigation
  - Online books think about the scroll
- In most open textbooks, Parts are actually Chapters

## **Hyperlinks**

Highlight the text and paste the URL

### **Images**

- Make sure they serve a purpose
- First need an image to upload. Cruise Wikimedia Commons
- Go to media. Choose Add New. Upload an image from your desk top

Step 1: add text to your introduction - I work at KPU

Step 2: make a link out of KPU

Step 3: add an image – download an image from Wikimedia commons

**Step 4:** add a chapter

Step 5: Add a part

Trash - restore function

# Accessibility, Copyright, BCcampus Catalogue Consideration

**H5P** - intro only

# Zed Cred Ready

## **Learning Outcomes**

- Help you prepare your courses to be part of a zed cred
- Take a tour of the library website and show you resources that are used regularly by students
- Show you how to **embed articles, e-book/book records, videos, Journal TOC's** into your moodle site
- Show you an **embedded libguide** in a Moodle site
- Show you how some instructors have worked with their liaison librarian to create **course specific library** resource sites

#### **Books and ebooks**

- Link to records only, not the full text of the ebook
- Link Specific title
- Link to subject search

#### Summon

- Searches over 120 databases plus the library catalogue
- Can embed a search box, or a Widget
- Can do as a resource, or place in a block

#### **Articles**